

NDQHA BOD Meeting Minutes- Conference Call
6/1/2016

In Attendance:

Sheri Matuska
Phyllis Larson
Jesse Armstrong
Bobbi Krueger
Jenna Mickleson
Doreen Swenson
Ryane Bakke
Darren Buckle
Abra Sundsbak
Ashley Montgomery

Secretarys Report – read by Abra Sundsbak

Motion to approve- Jessie Armstrong
2nd –RyaneBakke
Approved

Treasurers report- Given by Phyllis Larson

Open- 36,453.06
Saving-8,289.96
ALL (including amateur and youth) 70,895.30

Open- 15,121.44(income this year)

4100-banquet

4320-Directory (4 payments left to be deposited)- and some invoices left open- almost \$2000

200-winter show approval

Expenses- awards from 2015(cash cards)(\$1533)

Directory-5188

Donation-1000-Region 2

Facilities and Equipment-down payments- RRVF, NDWS

299-website

2900-aqha

250-MNQHA

Amateurs- 250 paid for pre-fair show- ? Phyllis isn't seeing that

Insurance- paid

Motion to approve-Bobbi Krueger

2nd- Jesse Armstrong

Approved

Directors Report- none on the call

Amateur Report-

Sheri Matuska- awards are ordered from ARC for high points for the Wadena Run- will be stall front bags

Basket auction in May- will be again in June

Sheri Matuska- thank you for everyone that has sent horse info, AQHA info for the upcoming shows.

Youth Report- Noone on call

Annual Meeting and Banquet- Ashley Montgomery- nothing new

Prize Committee-Ryane Bakke- Novice show is taken care of- sheets- given to Alisha Buckle

June show- will be taken care of, have a few different ideas.

September- ARC plaques? Are these overdone? Something different? Please share your ideas with her.

Small Fry at all shows we should have an award for them...high points are not listed on the show bill- but should be included

Ideas for small fry- 31 backpacks? Everyone is in agreeance that it needs to be done, and is OK with Ryane handling it how she sees fit.

Bylaws Committee- Jesse Armstrong- on website- if anyone has anything let her know!

Budget & Financial Review Committee- Bobbie Krueger- April- committee conference call- Semi-Annual review process will start in June- no "Big" report, but half of the year will be done

Items Discussed on April Committee Conference Call:

Conference Call in April- Phyllis Larson, Connie Armstrong, Jenna Mickleson, Bobbi Krueger- discussed the suggestion to nominate Abra Sundsbak as the backup Treasurer- it is in the bylaws that the secretary will act as the back-up treasurer- it does require a motion by the BOD.

Signature card persons- Phyllis, Jenna, Abra- have the ability to sign checks and hold debit cards

Each should have 5 checks each in the event there needs to be a check written- because of the geographic distance between everyone- Phyllis sent to Connie and Jenna, not to Abra as she is not on the account yet.

Pros and Cons of the futurity having its own checking account- with the Futurity Secretary and the NDQHA Treasurer holding signature cards- pros- the activities of that event would be isolated to that account. Sheri Matuska: There used to be a separate account, no longer is. Phyllis Larson: Will there be service charges from the down time? Doreen Swenson: If the futurity secretary keeps their

records straight- it shouldn't be an issue to be a joint account. Bobbi Krueger- Scott Flach is the one that had the strong feelings about this, maybe it needs to be tabled until he is on the call. Issue Tabled.

NSF Protocol- is it sufficient?

Current Protocol per Phyllis Larson: if a deposited check is returned due to NSF, a second deposit is prepared. If the check is returned a second time, the treasurer drafts a letter in regards to them losing their privileges with NDQHA, they can also send info on to AQHA. It is very rare that the check does not clear the second time. Have been very few incidences in which this happens.

Jesse Armstrong- feels strongly that a fee should be assessed.

Motion : Jesse Armstrong- NDQHA charges a \$35 flat fee for all NSF checks, this notice will also be put on the showbills and will be posted at the shows

2nd –Doreen Swenson

Motion Carried

Motion:Jesse Armstrong-Motion to add Abra Sundsbak to the NDQHA account as a signature card holder as per stated in her job description in the bylaws for secretary and back up treasurer, consequently removing Connie Armstrong from the account as she is no longer back up treasurer.

2nd –Doreen Swenson

Motion Carried

Futurity Committee- Doreen Swenson

Paperwork has been sent out. The only thing left off of the forms was the class number, as sometimes they change.

Did people see the bulletin board at the show? With futurity info, she (Sue Karn) will bring along to all shows.

Can we create a flier? For BODs to hand out to businesses and get it out to the state?

Sue Karn was also concerned about a photographer- we do not have one lined up for the show.

Jenna Mickleson will contact Christy Doyea to see if she is interested. The only thing she needs to understand that the futurity pictures should be provided to the club free of charge. Make sure it is in the contract.

Doreen Swenson- also – on the website- the futurity pictures are not labeled- Jenna Mickleson will ask Keeley Haugen to label them on the website.

Futurity forms are on the website

Ryane Bakke- who should I talk with about awards? Doreen Swenson- talk to Sue Karn, I can be back up.

Ryane Bakke will need a class count for awards- Doreen Swenson said it will probably be 18.

Hall of Fame Committee- Kristy Goodall (not in attendance)

Via text to Ryane Bakke- she hasn't received any new ones- Abra Sundsbak has one for her, Connie Armstrong has 2 from last year-

Marketing/Membership Committee- Erica Thorpe- not on the call

Paypal button is working well- on both ends, using it and administratively

Phyllis Larson- PayPal fees- club is assessed fees, deduct it on the balance as a paypal charge- similar to a bank charge.

Shows and Special Events Committee- Darren Buckle

Has not heard anything from John Hovde in regards to the potential versatility ranch horse clinic, Jenna Mickleson- will check with him in a few weeks and see if he is still interested in doing that this year-

OLD BUSINESS

Affiliate Award Ideas- please continue to think of these

Renaming of shows for 2017, will be determined at a later date

Paypal button- has been discussed

Points tabulator position- Abra Sundsbak and Doreen Swenson are taking care of it and getting together-

Plant/Arrangement sent to Josh & Robin Langan's family/funeral. Thank you Ryane Bakke for taking care of that for us

Directory- official contract for next year? Jenna Mickleson will let everything settle before she talks with Mary/Beckie Youngs. Hasn't spoken with them about next year yet. Part of the mailing issue was because they mass mailed it- 3rd class, saved hundreds of \$\$, but there is a huge delay.

Jenna Mickleson- we should get Mary paid, and we should put an extra thank you out for both of them, they have gone above and beyond. - BOD please reach out to them individually and thank them.

New BUSINESS

Signature card- see above

Sending a memorial to Hovde's – a tree? Great idea.

Doreen Swenson- motion to spend aprox \$125 for a memorial tree for Kathi Hovde. Ryane Bakke will pick out and purchase.

2nd-Darren Buckle

Motion Carried

Accountability Email- Ryane Bakke- can be discussed at a later date.

Memorial for Josh and Robin Langan- something that happens every year- Some ideas:

Kayla Nyre's idea- letter from Kayla Nyre- ideas- event at the beginning of the show- someone talk about them and have horses lead around the arena.

Fundraiser- ice cream social- free will donation sponsored by the youth, amateurs, open
Moment of silence

TR heart and Soul- therapeutic riding request- she is looking for horses.... Partnership? Sponsorship?
Jenna Mickleson and Bobbi Krueger will investigate more- Abra Sundsbak suggested- can she be on our
next conference call? Table until next meeting

Payment of the secretary, treasurer, points tabulator, directory person- is this in the bylaws? Table until
next meeting-

Ashley Montgomery- was brought up after May show- the youth kids that run barrels and poles were
wondering if we could split the classes up because they had a horse tie up due to running back to back
to back. Phyllis Larson- As of right now, the show bill is printed and has to be followed- cannot move
classes ahead, can move them back. June show cannot be changed, September isn't done- could be
changed. Phyllis Larson will work with Ashley Montgomery to make appropriate changes.

Meeting Adjourned