

8/3/16 BOD Conference Call

In Attendance:

Ryane Bakke

Phyllis Larson

Dorvan Solberg

Abra Sundsbak

Sheri Matuska

Doreen Swenson

Jesse Armstrong

Kristy Goodall

Jenna Mickelson

Sue Karn

Darren Buckle

Ashley Montgomery

Call to Order- Jenna Mickelson

Secretary's Report- not read per request of Jenna Mickelson

Approve- Motion- Jesse Armstrong

Second- Doreen Swenson

Motion carried

Treasurer's Report-Phyllis Larson - was sent out via email

Balance- 44,377.11

3*1- flat \$60 fee- this is the first year with this new fee

Last year profit was \$7800

This year profit was \$4216 – difference is in the number of entries also

Numbers were strong- turnout was good.

Novice Show- \$676 profit- will receive \$400 damage retainer back from the fairgrounds, that will increase our profit to \$1076. Reminder- everyone volunteers their time for this show, the judge is the only thing that is paid. Phyllis and Sheri volunteer their time.

Any line item questions?

Amateur balance- not correct, because numbers are not in for Pre-Fair, etc, therefore not reported on.

Jenna Mickelson - Dedicated Reserve on balance sheet- what is it? When quickbooks was set up- the CPA set that up, should not have been done like that- it is essentially rollover, it is counted in the line items above, so it really doesn't mean anything.

Doreen Swenson - why is camping listed on the balance sheet? Phyllis Larson- because line items roll to the balance sheet.

Motion to approve- Doreen Swenson

Second-Ryane Bakke

Motion Carried

Directors Reports-

Connie Armstrong was not able to be on, Scott Flach and John Hovde both communicated with Jenna that they would not be on.

Dorvan Solberg- on the Nominations and Credentials committee at convention- they interview all of the applicants for directorships- some controversy in certain states in regards to who their directors should be. Makes for interesting meetings. Compliments to the ND BOD and Directors, we have a well run club. If any members or BOD members have questions, always feel free to contact him.

Scott Flach – Jenna asked Scott Flach to explain his thoughts from the Financial Review Committee in regards to the separate checking account for the futurity- he stated that at this time Sue Karn (Futurity Chair) is signing checks on an account that she doesn't actually have signing authority on, and it would make it easier to keep it more separate. This should be done as it is recommended by the Financial Review Committee.

Would it be hard to set up a separate account?- a subsidiary account at US Bank- signers- Sue Karn Futurity Secretary and Phyllis-treasurer-

John Hovde- called Jenna- he and Scott had talked about the Versatility Ranch Clinic- Scott thought we should wait and do it next year- John was willing to still do the clinic. John would love to do the clinic next year, and he would also like to do a yearling/longing/in hand/groundwork clinic. Consensus is to table it for this year- make sure to make it extra awesome next year.

Amateur Report- no one on- email to Jenna Mickelson from Alvina Ebensteiner (Amateur Secretary)- Pre-Fair- everything went well, numbers are not done, waiting for a few more items. Verndale- too soon for numbers- the Ranch/Reining schedules can be figured out. Fundraisers are being worked on for September.

Email from Ashley Ebensteiner (Amateur President)-

Sheri Matuska (Amateur Treasurer)- gave all numbers to Phyllis Larson- should have totals by the next meeting

Ranch and Reining will be swapped days for next year-both at the fair and Verndale- so Ranch isn't the same day as trail and SMS- should help the days be shorter

Youth Report- no one on call to report

Sandra Onstad (Youth Co-Director)- sent a report- made \$6160 on fundraisers at Verndale, \$150 donation that has not been collected, September fundraisers are silent auction fundraiser, discussing year end prizes and they are all excited

Square fundraiser and floats were well received again.

Sheri Matuska- all 5 judges in Verndale commended us on our youth class sizes, and small fry class size (13!), and how good of kids they all were- we “must be doing something right”

Darren took a few pics of the Small Fry pleasure class- Darren please share with the youth group and the Facebook pages.

***Sheri- Susan Wilcox gave a \$100 sponsorship at the Wadena Run- she was thinking giving a MVE (Most Valuable Exhibitor) possibly at the September show- everyone keep your eyes open- and let Sheri know who you see!!!!

Annual Meeting and Banquet- Ashley Montgomery

Nothing new- maybe thinking about finding a DJ or something like that- if anyone has ideas or resources please let her know

Awards- Ryane Bakke

Futurity- 8 reserve halter bags left over- 11 photo frames have been also ordered

4 halters and 1 halter bag left over for Champion- Jackets are being ordered for the remainder, 2 will be brought for example, the rest will be ordered and delivered to the October Show or mailed- People can pick and choose what they want, clear out some old inventory

September- Directors Chairs – Embroidered

ARC \$\$- as soon as high points are done at the end of the year- we will use the ARC \$\$ toward that. And possibly the Hall of Fame person.

ByLaws- Jesse Armstrong

At the last meeting- spoke about payment of Secretary and Treasurer- including it in the bylaws- it will be taken care of before the next meeting. Anything else anyone has questions about let her know.

Budget and Financial Review- Bobby Krueger

Not on call- some items were discussed with Scott Flach’s email and are listed above in the Director’s Reports.

All statements were received from Phyllis- Mid-Year Review will be started and taken care of by the end of August. Bobbi-Jenna-Scott will help with that.

Futurity- Doreen Swenson

No new updates-

Calcutta? Will it interfere with the other fundraisers planned? Nothing has been done so far.

Sue- has about \$100 of added money- there are a few entries- none of the reiners enter early- so far we have 15 horses.

Jackpot is on entry forms- \$25 entry fee- voted on and approved at the April BOD meeting. Verified in minutes

Phyllis- what is the club going to put in for added money for the Futurity- last year it was \$50 per horse entry in the futurity- last year was around \$1200- Thoughts? Same thing?

Motion- Darren Buckle- Motion to keep the Open board contribution the same at \$50 per entry for the futurity in September 2016.

Second- Doreen Swenson

Motion Carried

Hall of Fame – Kristy Goodall

there are 2 nominations submitted- waiting for one more.

Ryane Bakke- some of the ARC \$\$ can be used for the Hall of Fame awards-

Jenna Mickelson- maybe you can post on Facebook pages for more nominations?

Deadline- December 1st (on form)

Marketing/Membership- Erica Thorpe

Not on call- sent an email- she is working with Keely on getting a new member tab on the website- hoping to get that done soon.

Shows and Special Events- Darren Buckle

Discussed above in regards to Versatility Ranch Horse type clinic/event with John Hovde in 2017

OLD BUSINESS

Affiliate Awards- ideas for 2017- please think of something- just a friendly reminder- tabled
Ryane Bakke - send out a letter to 4H clubs- invite them to our shows to come and “try” our shows for a reduced cost- and see if we can get trainers/amateurs to help them – one night – get together and go through tack and other items- whatever it is- something to get the youth and 4H more involved- good start- a lot of work- but everyone think on it. Maybe other breed assns. In the state would join in.

Renaming shows for 2017- has not been voted on yet- tabled

TR 4 Heart Therapeutic Riding- Katie Oakland- Jenna tried to invite her to the next board meeting- she never got back to Jenna- she was invited and did not call in- tabled

Abra and Connie got Abra added to the checking account and Connie removed.

NSF Check policy- had discussed having a flier posted at the entry table – Phyllis will have one made up for the next show- and have Keely put it on the website

Barrels and Poles split at September show- that is DONE on the showbill that is posted on the website- Ashley will post on facebook- Jenna will ask Keely to post on website

Christy Doyea has agreed to be our September futurity photographer- contract is signed and ready to go

NEW BUSINESS

Affiliate MVP nomination – Deadline 9/15- for each affiliate you are allowed to nominate one professional horseman,

Abra- forward email to BOD, so everyone can be aware of guidelines and familiarize with program
Idea to add as a line item for the general membership meeting in January- to nominate for upcoming year-

Gate ordeal- tack changes- Jenna investigated thoroughly- spoke with Marcy and both trainers- tack change was between the L1 Open WP and the L1 Amateur Walk/Trot pleasure. 2 riders missed their class. Marcy got very upset, and left the show entirely.

What is needed so this doesn't happen again? Tack Change Etiquette Posted- how can we better protect our "employees".

Abra and Sheri will work on a poster for the next show- will share with Bobbi and Erica for new member packet

Announcer issue- rushing, it was a bad combination of stress and the judges pressuring, we need to help him have fun. He was just "off".

Roan Horse money/Year End Award- Office fee that has been being collected- where is that \$\$ going? Could it possibly go toward an award for the top roan horse in the state?

Jesse- when she does MN shows- she has asked Carla Blaha (show secretary there) to take the \$10 for herself for the extra work she goes through.

at ND shows- the \$\$ goes into the show office fees- not getting paid to anyone- \$\$ from state fair was given to Sheri Lien, she would just like to know who to send it to. It should go to the amateurs per Sheri Matuska and discussion.

Ranch/Reining class order- Fixed for Wadena run, Jenna will discuss with Scott in regards to the fair show-

Annual Directory position opening- due to other commitments, Mary Youngs is not wanting to do the directory next year. Do we know of anyone that would be interested? Send them Jenna's way. Keely? Abra will advertise online.

How do the new AQHA approved w/t classes into the L1 all arounds- as of right now, they are all going together-

thoughts? AQHA said it is up to the show management- add another high point award? not really feasible for the 3 classes- maybe once we add more classes.

Number of Youth Classes and divisions- small fry 11 and under, novice 13 & Under, Novice 14-18, Youth all ages. Do we have too many divisions? No. leave them.

Entry Sheets- problems with the proper exhibitor being reported to AQHA. At the first show- winter show- entry sheets made it confusing.

Sheri – a lot of issues come from gate adds- and the gate person needs to write down who is exhibiting

Show staff- more help needed?

Wadena run- Ron read contract wrong- for trail help-that is resolved for next year

Show help- ring stewards, announcer, gate, etc, there needs to be a contract for what everyone is getting paid- even a simple contract is OK. Anyone that is paid should have a simple contract.

Letters from members- sent to Abra and forwarded to Jenna- new members that were confused about entering, protocol- things that could be cleared up with new member packets (we don't have yet). EVERYONE please try and keep it positive and help everyone out. Every member is important.

Arena watering and working schedule for NDWS Staff- Sheri Matuska- make sure the NDWS staff knows that the ONLY person they need to answer to or ask questions is the office people. Jenna will put together a schedule for them.

Longing/Riding during the classes- ranch riding and reining/but all apply warm up pens are TOO SMALL to longe in during the riding classes. in Verndale- no longing was allowed during the riding classes. This seemed to work well. This needs to be posted and announced.

Small-Fry warm up time- 5 min to themselves- would be a great idea- before their HUS/HSE and WP/HMS Show management will work this in

NDWS- Cork Board in warmup pen- working orders, patterns, showbill, announcements need to be posted on the wall-

Working orders- NEED TO BE FOLLOWED. And posted.

AQHA Steward list- steward list or link posted on website- ask Keely- description of what stewards do!!

All around prize money- increasing for bigger shows – tabled.

Meeting Adjourned.

